



## Sample Form of Gift Letter

Name and Address of  
Broker or  
Investment Advisor or  
Custodian Bank  
Etc

RE: Account Number \_\_\_\_\_

Dear \_\_\_\_\_:

I wish to make a gift of securities to the \_\_\_\_\_ Fund at The Catholic Communal Fund. Consequently, upon receipt of this letter please make arrangements to transfer from my account \_\_\_\_\_ shares of \_\_\_\_\_ to The Communal Fund, in accordance with instructions from Mary Ellen Spiegel, Catholic Communal Fund, 1011 First Avenue, New York, NY 10022. Her telephone number is (212) 588-0624.

Sincerely,

For Donor's Signature

cc: Mary Ellen Spiegel, Catholic Communal Fund  
Fax: 212-753-5980

Footnote to Donor:

On the copy of this letter to Ms. Spiegel, please indicate the telephone number of the broker, banker, custodian or other appropriate contact person